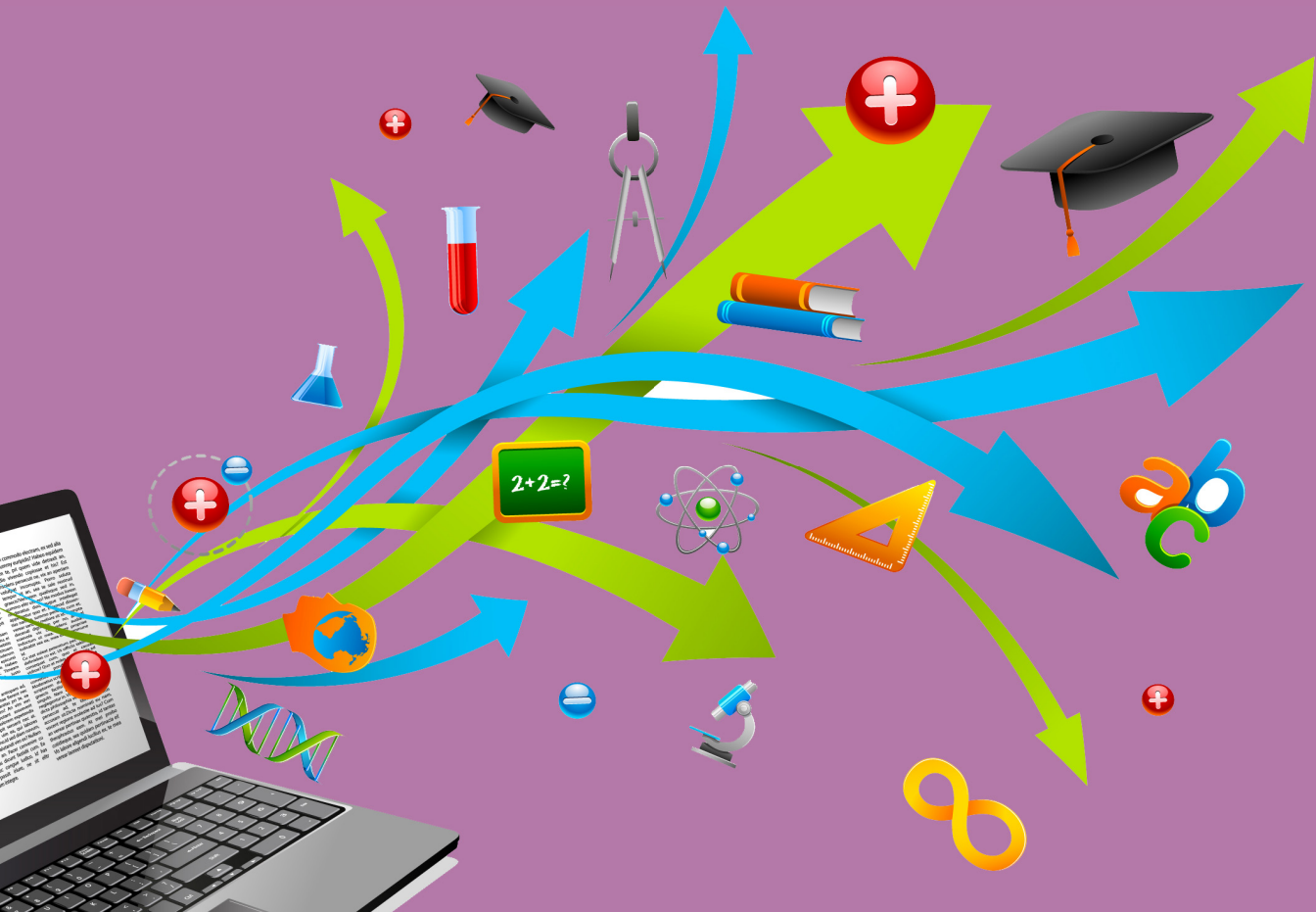




جامعة الإمام عبد الرحمن بن فيصل  
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عمادة السنة التحضيرية والدراسات المساندة  
DEANSHIP OF PREPARATORY YEAR & SUPPORTING STUDIES



# E-Learning Guide



## **Introduction:**

E-learning is a method of learning using modern technology such as computers, multimedia, audiovisual aids, e-libraries, and websites in order to convey information to learners with the least effort in the shortest time. The Deanship of Preparatory Year and Supporting Studies has been making every effort to develop and keep in line with all advancements in higher education. The Deanship looks forward, by implementing E-learning in its program, to making a huge change to the academic education at IAU. This leads the university from a conventional institution using traditional teaching methods up to a modern university that aspires to advancement and excellence in terms of teaching methods, utilizing technology in education, and reaching a high position of quality towards accomplishing the continuous advancement and modernization that go along with the university's prestigious position and history.

## **E-Learning Benefits:**

One of the E-learning objectives is to extend the learning process outside classroom. This type of learning helps reducing class load to students by decreasing contact hours and substituting it with interactive means that students can use wherever and whenever they want. Whether students are on-campus or at home, they can make use of their free time in E-learning, which is flexible enough to add interaction to learning by using modern technologies that attract all students nowadays. In addition, E-learning helps students having self-dependence in gaining experience and knowledge and getting active learning tools

## **Systems:**

- Blackboard: the university's official system for managing courses, E-learning and distance learning. Students are registered automatically on the system, and they can use their university accounts to log in.
- Oxford (iQ) the online system that comes with the Q Skills for Success: Third Edition series, which are the adopted books by the Prep Year. Students can access the website via a link on Blackboard (no registration needed), and they need to enter the code included in each book to access the relevant content. Teachers will demonstrate to students how to use the site, and more tutorials will be available on Blackboard too.

## **Assessment:**

The E-learning assessment is based on student's participation, access, and interaction. Therefore, students have to do what they are required to within the specified times and dates. Otherwise, carelessness and lack of participation will reflect negatively on the final grade and academic future.

## Grade Distribution:

- %15 is allocated for E-learning in General English (ENGL 111/102/101)
- %15 is allocated for E-learning in English for Academic and Specific Purposes (ENGL 112/103)

Grade distribution in the General English course (111/102/101) is as follows:

<b>Blackboard Quizzes (%5)</b>	<b>Oxford iQ Activities (%5)</b>	<b>Discussions (%3)</b>	<b>Practice Tests (%2)</b>
<b>Grammar Quizzes</b>	<b>Reading Comprehension</b>	<b>One Discussion Forum</b>	<b>Mid-Test 1: (1%)</b>
<b>Vocabulary Quizzes</b>	<b>Listening Comprehension</b>		<b>Final Test: (1%)</b>

Grade distribution in the 112/103 course is as follows:

<b>English for Academic and Specific Purposes</b>	
<b>Quizzes</b>	<b>%12</b>
<b>Practice Tests</b>	<b>%3</b>